

RIVER STREET METAL FINISHING, INC.

Supplier Terms and Conditions

River Street Metal Finishing, Inc. values the relationships that have been established with our suppliers. In order to ensure continued quality of the products and services provided, the following terms and conditions are incorporated by reference into our standard Purchase Order form:

1. **QUALITY SYSTEM** - Suppliers shall maintain a Quality Management System adequate to insure that products and/or services meet or exceed all requirements as specified on the Purchase Order. The system shall be capable of correcting non-conformances and preventing their reoccurrence.
2. **CHANGES** - The supplier is required to notify River Street Metal Finishing, Inc. of any changes in product and/or process that may impact an order and also any significant changes to the supplier's facilities or organization. This includes, but is not limited to fabrication, assembly, handling, testing, faculty location, or introduction of a new sub-tier supplier.
3. **RIGHT OF ACCESS** – Acceptance of this Purchase Order grants River Street Metal Finishing, Inc. and its customer the right of entry to the supplier's facility and the right of access to non-proprietary records for the purpose of verifying that purchased materials or processes conform to specified requirements. Source inspections shall not preclude subsequent rejection.
4. **RECORDS** - Suppliers shall maintain records relating to the product or service provided and these records shall be provided upon request.
5. **SUBCONTRACT** – Suppliers shall not subcontract any part of an order without the knowledge and consent of River Street Metal Finishing, Inc.
6. **FLOWDOWN REQUIREMENT** - Suppliers are required to use only sub-tier suppliers they have approved and flow down to approved sub-tier suppliers and sub-contractors any applicable Purchase Order requirements.
7. **FOR OUR MATERIAL SUPPLIERS** – Material Suppliers must provide material certifications to the Purchase Order requirements, verifying that the order meets all referenced standards.
8. **FOR OUR CALIBRATION/TESTING SUPPLIERS** – Calibration and Testing Suppliers must provide test reports to the Purchase Order requirements and be traceable to the specific equipment or item for which they are calibrating or testing. The equipment employed must be traceable to National Standards.
9. **NONCONFORMANCES** –
 - a. Suppliers must notify River Street Metal Finishing, Inc. immediately of any nonconforming material that should be found prior to shipment.
 - b. Any nonconformance discovered by River Street Metal Finishing, Inc. will result in a Defective Material Report (DMR) issued to you. DMR's are to be answered in writing within 30 days and prior to payment.
 - c. Suppliers are responsible for all costs associated with a nonconformance including material replacement and the shipping costs involved.
10. **GENERAL** –Invoices for products and services are to be submitted to: River Street Metal Finishing, Inc. 35 Johnson Lane Braintree, MA 02184. Suppliers are required to periodically review the Terms and conditions as stated above as these may be modified without additional notification.